



**SREE KRISHNA COLLEGE, GURUVAYUR**  
**Affiliated to University of Calicut**

## Code of Ethics Policy

### PRINCIPAL

1. Build a reputation, uphold honesty, decency, decorum, and efficiency at all times.
2. Remain impartial while making judgments with staff members.
3. Remain cool when dealing with difficult issues with students or subordinates.
4. Refrain from treating faculty or students differently because of their gender, colour, or religion.
5. Do not exaggerate coworkers' ratings on purpose.

### TEACHERS

1. You should devote all of your working time to your career.
2. Constant effort should be put into the goal of professional advancement.
3. Create a work environment that encourages collaboration and positive communication between stakeholders and coworkers.
4. Arrive to class promptly and with good timekeeping.
5. Teachers ought to exhibit their commitment to excellence in behaviour, performance, and achievement.
6. Help students develop morally, intellectually, emotionally, socially, and physically.

### ADMINISTRATIVE STAFF

1. The administrative personnel must be present in the office from 10:00 AM to 5:00 PM. There is currently no way to leave the campus.
2. They should sincerely assist in the effective administration of the institution.
3. Teachers and students should be handled with courtesy and respect.

### STUDENTS

1. Students are required to follow the highest standards of behaviour both within and outside of the college campus. They must adhere to the College's policies and procedures and act in a way that reflects the school's respect and discipline.
2. A five-day workweek is observed, running from Monday through Friday. Classes are held from 9.30 am to 3.30 pm.
3. Regular and medical leave requests must be submitted on time for the Head of the Department and related academics to approve.
4. Students are advised to use the college's library, accessible computing facilities, take part in professional body activities, and engage in other extracurricular activities.
5. Keep the campus orderly and tidy.
6. Students must make the most of all academic, co-curricular, and cultural resources that are offered. As a consequence, they will improve in terms of cognitive acuity, academic prowess, social awareness, and physical health.



  
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